



NEWS RELEASE | ECONOMIC DEVELOPMENT & TOURISM

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City of Danville to host HR Basics Workshop for small businesses

The City of Danville will host Human Resources Basics for Small Businesses, a free half-day workshop designed to provide local business owners with practical, applicable human resources tools. The training will be held on Sunday, September 13, from 2-5pm at Dan River Falls, 420 Memorial Drive, Danville, Virginia.

The workshop will help participants better understand employment practices, reduce legal risk, strengthen workplace policies, improve hiring processes, and build effective employee documentation procedures. Attendees will gain actionable guidance on common HR challenges faced by small businesses and learn strategies to help protect and strengthen their organizations.

Topics will include legal vs. illegal interview questions, employee documentation best practices, wage and hour compliance, and the development of consistent workplace policies.

“A strong business starts with a strong team,” said Project Manager, Samantha Bagbey. “As small businesses grow, understanding how to recruit, retain, and support employees becomes just as important as managing finances or serving customers. This workshop is designed to give business owners practical tools that help them build workplaces where both the business and its employees can thrive.”

The workshop is presented in partnership with the Southside Virginia Society for Human Resource Management (SHRM) and will be led by Crystal Stauffer, SHRM-CP. Drawing on her professional HR experience, Stauffer will share practical strategies and real-world examples that business owners can implement immediately.

The workshop is open exclusively to businesses located within the City of Danville. Attendance is free, but registration is required. Space is limited.

Learn more and register at <https://forms.office.com/r/6i8XSh02SR>

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About the Danville Office of Economic Development & Tourism

The Danville Office of Economic Development & Tourism drives the city's growth by recruiting and retaining businesses, supporting small business development, and fostering a dynamic environment for investment. The office also promotes Danville as a vibrant destination, showcasing the region's unique attractions, events, and visitor experiences. The DOEDT works to strengthen the local economy and enhance quality of life for residents, businesses, and visitors alike. Learn more at www.discoverdanville.com.